

Thriplow After School Club Fee Policy

Fees as from September 2009

		Sibling Discount
End of school to 5pm	£6.75	cost per child £6.20.
End of school to 6pm	£8.50	cost per child £7.50

Terms and Conditions of fees and bookings

- Bookings should be made at least a week in advance, with payment.
- Last minute bookings will only be accepted if there is a space available. Payment for last minute bookings should be made on collection of the child from the club.
- Fees can be paid by cheque (made payable to 'Thriplow Primary School') or cash and in both instances a receipt will be issued by the Play Leader or office.
- Fees will still be payable for children booked into the club, who then attend an after school activity (such as netball, running club, etc), at the school or elsewhere.
- Where a child attends an after school activity before arriving at the club, fees will be charged from the end of the school day. This secures your child's place in the event of the after school activity being cancelled last minute.
- A fee will be charged for late collection of children beyond the advertised closing time of the club.
- All additional fees must be paid within 10 ten days of invoice date.
- Cancellation of bookings will incur the following charges. (All fees paid in advance will be carried over.)

More than a week's notice	No charge
Less than a week's notice	£4
Less than 24 hour's notice	£5

Consideration will be given to special circumstances including when a child is absence from school due to sickness.

- Where a parent is experiencing hardship or difficulties in paying the fees, they are encouraged to discuss, in confidence, with the school at the earliest opportunity. A temporary reduction in fees maybe agreed however, each case will be considered on an individual basis.
- Parents are encouraged to investigate their eligibility to the Childcare Tax Element of Working Families Tax Credits.
HM Revenue & Customs Helpline tel no 0800 013 0313