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**Re: Procedure for informing parents of School Closure in severe weather conditions.**

Dear Parents and Carers,

As we have had such challenging weather recently it is helpful to remind you of the procedure for informing parents when we need to close:

- Radio Stations '**Radio Cambridgeshire**' and '**Q103**' broadcast frequently-updated lists of closed schools every ten minutes or so from 7:00am onwards. Thriplow School will be added to this list if we need to close (note that they tend to pronounce it with 'soft' **th** as in '**thing**')
- The **BBC Cambridgeshire Website** -either Google 'BBC Cambridgeshire' or go to **bbc.co.uk/cambridgeshire** - has the latest list of closed schools. This list is initially not alphabetic but is updated regularly throughout the early morning, then renewed each day.
- Our own Thriplow School website will get updated but if our staff are in transit, or absent, it cannot be relied upon to be as up-to-date as the BBC website. Please do not rely on this as your first contact point.

I would stress that we only close when absolutely necessary, and this will be because our staff, some of whom live quite a distance away, are not able to get here in safety.

If we are open and the weather is challenging, it does not mean that we feel you should brave your own weather challenges to get here, but if you can safely get your child(ren) here then we are up and running for you.

We look forward to a nice, warm Summer after all of this weather!!

Yours sincerely,

Petrina Lodge